



**CITY OF WILLIAMSBURG**  
MEMORANDUM

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**TO: Planning Commission**

**DATE: April 15, 2004**

**SUBJECT: Comprehensive Plan Update  
Future meeting schedule**

Listed below are suggested specific dates for future work sessions during the summer months. I have used our present practice of alternating afternoon and evening meetings.

**MAY 2004 – ALREADY SCHEDULED**

Thursday, May 6, 6:30 p.m.: Public Forum  
Wednesday, May 26, 2:00 p.m.: Public Forum

**JUNE 2004**

Monday, June 7, 6:30 p.m.: Evaluate comments from Public Forums  
Monday, June 21, 3:30 p.m.: Update the Goals and Objectives based on the comments received to date

**JULY 2004**

Tuesday, July 6, 6:30 p.m.: Discuss City housing policies with Codes Compliance Administrator John Catlett, Zoning Administrator Carolyn Murphy, and Williamsburg Redevelopment and Housing Authority Director Jim Gurganus  
Monday, July 19, 3:30 p.m.: Discuss housing issues with the Williamsburg Area Association of Realtors and the Peninsula Housing and Builders Association  
Monday, July 26, 3:30 p.m.: Review list of major issues for the “Residential Neighborhoods and Housing” chapter

**AUGUST 2004**

Monday, August 9, 6:30 p.m.: Review commercial and economic development land use and zoning regulations  
Monday, August 23, 3:30 p.m.: Review list of major issues for the Commercial areas and economic development – IDA to be invited

## Comprehensive Plan Update Future Meeting Schedule

April 15, 2004

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The following meeting dates will need to be scheduled at the end of the summer:

### **SEPTEMBER 2004**

- Work session #1: Review demographic and economic analysis prepared for the City by the Hampton Roads Planning District Commission
- Work session #2: Review transportation issues
- Work session #3: Review public facilities with Department Heads
- Public Forum #1: Richmond Road Neighborhood Focus Area
- Public Forum #2: Jamestown Road Neighborhood Focus Area

### **OCTOBER 2004**

- Work session #1: Review community character issues
- Work session #2: Review economic development issues
- Public Forum #1: Center City area
- Public Forum #2: Commercial corridors

### **NOVEMBER 2004**

- Work session #1: Review final drafts of the following chapters: Introduction; Review/Analysis of past plans; Goals; and Demographics
- Work session #2: Review final drafts of the following chapters: Community Character; Residential Neighborhoods and Housing
- Public Forum #1: Infrastructure – utilities, transportation, parks, community facilities

### **DECEMBER 2004**

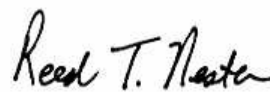
- Work session #1: Review final drafts of the following chapters: Institutions (CW and W&M), and Commercial areas and economic development
- Work session #2: Review final drafts of the following chapters: Infrastructure, and Recommendations for Implementation

### **JANUARY 2005**

- Public hearing: Final draft of Comprehensive Plan Update
- Work session #1: Review comments made at public hearing and decide on any needed changes to the final draft
- Work session #2: Review final document prior to making recommendation to City Council

### **FEBRUARY 2005**

- February 16 regular meeting: Recommend adoption of 2005 Comprehensive Plan to City Council



Reed T. Nester, AICP  
Planning Director